



GANESH SHANKAR VIDYARTHI

SUBHARTI COLLEGE OF JOURNALISM & MASS COMMUNICATION

Website: www.subharti.org, e-mail: journalism@subharti.org, Ph.: 0121-2439067 (Extn: 2831, 2833), Telefax: 0121-3055017

A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Office of the HOD

Ref. No. SCJMC/SVSU/2023/625(1)

Dated 10-02-2023

Office Order

Sub: Board of Studies Meeting

This is to inform you all that Ganesh Shankar Vidyarthi Subharti Department of Journalism & Mass Communication is going to organize Board of Studies meeting to discuss the academic working for upcoming session.

Board of Studies meeting is chaired by undersigned. All are requested to present on time. The details of the meeting are as under:

Venue: Conference Hall

Day & Date: Tuesday, 14-02-2023

Time: 10:30 AM

Dr. S C Thaledi

HOD

GSVSDJMC

SVSU, Meerut



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ATTENDANCE OF MINUTES OF THE MEETING

A Minutes of the Meeting of Board of Studies at Department of Journalism and Mass Communication was held on 14-02-2023 at 10:30 AM by Dr. S C Thaledi (HOD) the following members were present in the meeting.

Sr. no	Name	Designation	Signature
1.	Dr. S C Thaledi	HoD, SDJMC	
2.	Prof. Ashok Tyagi	Professor	
3.	Dr. Gunjan Sharma	Associate Professor	
4.	Mr. Ram Prakash Tiwari	Assistant Professor	
5.	Mr Madhur Sharma	Assistant Professor	
6.	Mr. Neeraj Agarwal	Sr. Lecturer	
6.	Ms. Preeti Singh	Lecturer	
7.	Anam Khan Sherwani	Lecturer	

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Minutes of the Meeting

A Minutes of the Meeting of Board of Studies at Faculty of Journalism and Mass Communication was held on 14-02-2023 at 10:30 AM by Dr. S C Thaledi (HOD) the following agendas were discussed in the meeting.

Agenda Item No. 01.

Commencement of the session 2022-2023 (Even Semester)

Discussion and Resolution:

It is decided that odd Semester session 2019-20 will starts from 10-01-2023, for BJMC 1st / 2nd/3rd Year, MJMC 1st /2nd Year

Agenda Item No. 02.

Preparation of Academic Calendar

Discussion and Resolution:

It is decided that academic calendar should be prepared for The upcoming session 2022-2023 (**Copy of Academic Calendar Enclosed**)

Agenda Item No. 03.

Academic Roles and Responsibilities were given to the faculty (Committee Distribution/Procter/ Scholarship/ Admission/etc)

Discussion and Resolution:

It is decided that Academic Roles and Responsibilities were allotted to the faculty (**Detail Enclosed**)

Agenda Item No. 04.

Allocation of theory and practical subjects to the Faculty on Credits Basis

Discussion and Resolution:

Theory and Practical subjects are allotted to the faculty members as per their expertise credit basis further it is decided that unit wise at least 2-4 assignments must be given by every faculty members to impart maximum contents to the students. Every faculty is advice to discuss the subjects/topics with the help of latest case studies to make easy to understand to the students.

Agenda Item No. 05.

Preparation of the Time-Table for coming session 2022-2023

Discussion and Resolution:

Time Table for the session 2022-2023 (Even Semester)has been formed by the Time Table Committee under the able guidance of the Dean. The details of the Committee members are :

- a. Ms. Preeti Singh



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Agenda Item No. 06. Publications of E-News letter (Hindi and English) and Monthly E- Photo Magazine

Discussion and Resolution: To enhance the skills and practical orientation among the students. It is decided to publish two E-News letter Fortnightly (**Hindi and English**) and one monthly E- Photo Magazine for the same. Faculty In-charge are:-

- Hindi News letter (**PRAGYAN**) In-charge – Dr. Gunjan Sharma
- English News letter (**SUBHARTI TIMES**) In-charge- Mr. Neeraj Agarwal
- Monthly E- Photo Magazine (**VYAKT**) In-charge – Mr. Ram Prakash Tiwari

Agenda Item No. 07 . E- Content Production

Discussion and Resolution: It has been decided that faculty should prepare E-lecture on their respective subjects for the students.

Agenda Item No. 08. External & Internal examiner List for the Even Semester 2022-23

Discussion and Resolution: The External & Internal examiner List has prepared for the upcoming session Even Semester 2022-23. (**Detail Enclosed**)

Agenda Item No. 09. Proposal of New Courses (Degree , certificate & Diploma Program)

Discussion and Resolution

It was decided that college will start new course in coming session 2023-24. The detail of the course is as under:

- Master in Film & Television Production (2 Years Course)
- Master in Public Relations & Advertising (2 Years Course)
- P.G. Diploma in Event Management (1 Year Course)
- Certificate in Video Editing (06 Months Course)

All courses are forwarded in academic council Meeting for the approval

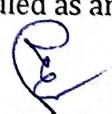
Agenda Item No. 10. Submission of the non performing six month certificate courses **Discussion and**

Resolution: It was decided that department will withdraw the non performing course for the coming session 2023-24. The detail of the course is as under:

- Certificate in Sound Editing
- Certificate in Radio Management
- Certificate in Radio Production
- Certificate in Radio Writing
- PG Diploma in Radio Broadcast

All courses are forwarded in academic council Meeting for further decision.

The Meeting of Faculty board was adjourned with the vote of thanks. The next meeting will be scheduled as and when required.


Dr. S C Thaledi
HOD
GSVSDJMC
SVSU, Meerut